

**PRIVACY PRACTICES ACKNOWLEDGEMENT**  
**PATIENT RECORD OF DISCLOSURES**

**Acknowledgement Form**

In general, the HIPPA privacy rule gives individuals the right to request a restriction on uses and disclosures of their protected health information (PHI). The individual is also provided the right to request confidential communications or that a communication of PHI be made by alternative means, such as sending correspondence to the individual's office instead of the individual's home.

I wish to be contacted in the following manner (check all that apply):

- |  |   |
|--|---|
| <input type="checkbox"/> <b>Home Telephone:</b> _____                    | <input type="checkbox"/> <b>Written Communication:</b> _____    |
| <input type="checkbox"/> O.K. to leave message with detailed information | <input type="checkbox"/> O.K. to mail to my home address        |
| <input type="checkbox"/> Leave message with call-back number only        | <input type="checkbox"/> O.K. to mail to my work/office address |
| <input type="checkbox"/> <b>Work Telephone</b> _____                     | <input type="checkbox"/> <b>Other:</b> _____                    |
| <input type="checkbox"/> O.K. to leave message with detailed information | _____   |
| <input type="checkbox"/> Leave message with call-back number only        | _____   |

**I have received the Notice of Privacy Practices and I have been provided an opportunity to review it.**

\_\_\_\_\_  
Patient Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Birthdate

The Privacy Rule generally requires healthcare providers to take reasonable steps to limit the use or disclosure of, and request for PHI to the minimum necessary to accomplish the intended purpose. These provisions do not apply to uses or disclosures made pursuant to an authorization requested by the individual.

Healthcare entities must keep records of PHI disclosures. Information provided below if completed properly, will constitute an adequate health record.

Note: Uses and disclosures for TPO may be permitted without prior consent in an emergency.